

TBRA – THRESHOLD CHECKLIST

Code Reference	Description	Required
State 265-39.3(16)	Application is from a qualified, eligible HOME applicant.	Yes
State 265-39.4(16), 39.4(1)	Funds requested are for an eligible HOME activity/activities.	Yes
State 265-39.4(16), 39.4(1) b. (2)	For TBRA, only households with incomes at or below 80% AMI shall be assisted; 90% of the households served shall have incomes at or below 60% AMI.	Yes
State 265-39.6(16), 39.6(1)	The application shall propose a housing activity consistent with the HOME fund purpose and eligibility requirements and the state consolidated plan.	Yes
State 265-39.6(16), 39.6(2)	The application shall document the applicant's capacity to administer the proposed activity. Such documentation may include successful administration of prior housing activities...	Yes
State 265-39.6(16), 39.6(3)	The application shall provide evidence of the need for the proposed activity, the potential impact of the proposed activity, the feasibility of the proposed activity, and the impact of additional housing resources on the existing related housing market.	Yes
State 265-39.6(16), 39.6(4)	The application shall demonstrate local support for the proposed activity.	Yes
State 265-39.6(16), 39.6(6)	The application shall include a HOME certification that the applicant will comply with all applicable state and federal laws and regulations.	Yes
State 265-39.8(16), 39.8(8)	Subrecipients shall identify general administrative costs in the HOME application. IFA reserves the right to negotiate the amount of funds provided for general administration, but in no case shall the amount for general administration exceed 10% of a total HOME award. Only local government and nonprofit recipients are eligible for general administrative funds. Subrecipients must certify that all general administrative costs reimbursed by HOME are separate from and not reimbursed by HOME as technical assistance costs.	Only if applying for Admin. funds
Application	The Subrecipient Organization has not worked on any housing project/program where it had to repay or forfeit any funds awarded by a federal, state or local program.	Must answer & explain
Application	Applicant provided a complete application with all required exhibits.	Yes
Federal 24 CFR Part 92.508(3)(iii) State 265-39.6(16), 39.6(5)	The application shall show that a need for HOME assistance exists after all other financial resources have been identified and secured for the proposed activity.	Yes

HOME Final Rule 92.209(e)	Length of time for assistance does not exceed maximum of 2 yrs.	Yes
HOME Final Rule 92.209(h)3	For TBRA, gross rents shall not exceed the jurisdiction's applicable rent standard and shall be reasonable, based on rents charged for comparable, unassisted rental units	Yes
HOME Final Rule 92.209(i)	Applicant agreed that all TBRA assisted units will meet HQS standards.	Yes